



FOODPROTECH®

Food Safety and Quality Technologies

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www.foodprotech.com

Sample Shipment Information

Sample Preparation:

Refrigerated samples & all sponges or swabs

- Properly label all samples/sponges with permanent, waterproof marker.
- Ship in an insulated cooler with enough ice packs to maintain temperature.
- Place divider between ice packs and samples to prevent freezing of samples/sponges.
- Select shipment method to ensure package will arrive at laboratory within 24-48 hrs.

Frozen samples

- Properly label all samples with permanent, waterproof marker.
- Ship in an insulated cooler with enough ice packs to maintain frozen state of product, if possible.
- Select shipment method to ensure package will arrive at laboratory within 24-48 hrs.

Shelf-stable samples

- Properly label all samples with permanent, waterproof marker.
- Ship in an appropriate container.
- Select shipment method to ensure package will arrive at laboratory within 72 hrs.

Please include the **Analytical Request/Chain of Custody Form with all shipments.*

These forms may be downloaded from our website at www.foodprotech.com.

Sample Shipping:

Weekday delivery

- We receive most common carriers including FedEx, UPS, and US Postal Service.
- We provide daily direct pick-up/delivery service in Oklahoma City. Please call for these direct service rates.
- We do have a drop-off courier location in Tulsa. Please call us for more information.

Weekend delivery

- We accept Saturday deliveries from FedEx and UPS. We request that tracking numbers are provided. Please call for special weekend address and contact information.